



Lifelong Advocates for Marylanders with Developmental Disabilities

ANNUAL REPORT TO SPONSORS

November 3, 2012

The Board of Directors presents the following report on the status of By Their Side, Inc. as of September 30, 2012.

By Their Side has 271 members. Of these, 195 are vested with living sponsors, 9 are part of the original trust, and 67 receive active services due to the death of their sponsors. The deaths of 6 members have been reported since September 30, 2011. One new application for membership has been approved, and two individuals have begun active services following the death of their sponsor.

All individuals in active services have been visited at least once in the past year by a By Their Side Personal Advocate, usually in conjunction with their annual planning meeting. Personal Advocates have provided consultation to many families of active clients and to some families of vested clients. By Their Side has provided additional advocacy services such as regular visits, attendance at additional team meetings, monitoring of services and follow up on concerns, identification of service needs and service linkages, and other advocacy services, which are billed on a fee-for-service or reduced annual contract basis, through the Supplemental Services program.

The annual audit of By Their Side's financial records up to June 30, 2012, is in process by Naden/Lean, LLC. The 2011 audit found "the financial position of By Their Side as of June 30, 2011, and the results of its operations and changes in fund balances for the year then ended, in conformity with generally accepted accounting principles." By Their Side's investments are managed by Harbor Investment Advisory. Operating funds are drawn from investment income and undesignated donations.

Kathy Vecchioni became the Executive Director of By Their Side effective July 1, 2012 coinciding with the retirement of Beverly Rill from that position. Both continue to serve as Personal Advocates, and Beverly Rill is providing transitional support this fiscal year. Six additional Personal Advocates--Susan Buehl, Leonard Cohen, Marilyn Folus, Linda Golob, Rebecca Rubin, and Debbie Willis-- provide advocacy for individuals in active services and those with Supplemental Services arrangements. Sandie French is By Their Side's Administrative Assistant.

On July 16, 2012, By Their Side moved its office from Westminster, where it shared space in The Arc of Carroll County's building for the past twenty years, to 7215 York Road in Baltimore where it has a similar low cost arrangement with The Arc of Baltimore. The move was necessitated by the growth of Arc Carroll, and provides

improved access for members through its more central location. Personal advocates, who work from home offices, are unaffected by the change in location.

Board Committees continued work on completing goals and objectives this year. Each committee is led by a member of the Board of Directors. *Committee membership is open to By Their Side members interested in assisting the program.* Committee achievements included:

Membership Services Committee: This committee plans support to agency membership including families, siblings, and other sponsors. By Their Side's fall newsletter was sent to families, friends, and agencies providing services for individuals with developmental disabilities in Maryland. It is considering how to best offer support and information to siblings. The committee developed the program for By Their Side's annual meeting in November, and has planned updates to the educational material found on By Their Side's website.

Finance Committee: The committee's objective is to plan for and implement policies to achieve financial stability and growth and to protect reserves necessary to maintain programs during adverse periods. The committee meets regularly with the investment advisor for Harbor Investment Advisory, Gregory Paranzino, regarding By Their Side's investments. The fee structure for supplemental services was modified slightly this year. The committee initiated two fund drives this year.

Membership Recruitment or Outreach Committee: The committee's objective is to represent By Their Side and its mission to the public by developing promotional material, a prospect list, and establishing contact with pertinent agencies or prospective sponsors. This year, Board members and staff provided families with information about By Their Side's services at several presentations at Transitioning Youth Workshops throughout the state, and has been invited to address parent groups.

Public Relations Committee: The objective is to work with other By Their Side committees to promote/advertise our events and activities. The committee has maintained the Facebook page and is updating resources and information on the Website. It is developing a power point presentation to introduce families to By Their Side. The committee maintains a GoodSearch account which provides By Their Side with proceeds when used by its sponsors and others, on the internet.

GOVERNANCE

The By Their Side program continues to be governed by a volunteer Board of Directors. Directors serving during Fiscal Year 2012 included: Martin Lampe, President; Jeffrey Dahlka, Sr., Treasurer; Kim Knapp, Secretary; Kimberly Breton, Marsha Carow; Craig S. Hebert; Joan Kolobielski; Colleen Sinclair Prosser, Esquire; Margaret Ulle; and Mark Wagner. *The Directors are always looking for individuals from different professions, geographic areas, and segments of the community to serve on the board or on the various board committees.*

Respectfully submitted,

Martin Lampe

President, FY 2013